

Caversham Park Church

Local Ecumenical Partnership



Report and Accounts for the year ending 31st December 2015

This Annual Report and Accounts were approved by the Annual Meeting of Caversham Park Church held at Caversham Park School on Sunday 17th April 2016, and signed on its behalf by:

Signed and dated by:




17/4/2016

17/4/2016

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1.0 Reference and administrative details

1.1 Name

Caversham Park Church

1.2 Charity Registration

The Church is an excepted charity which is not currently required to register. There still exists a possible requirement to register in future.

1.3 Address

Correspondence for the Church should be sent to the Secretary:

Dr Alison Johnston, 12 Whitby Court, Whitby Green, Caversham Park, READING, RG4 6SF

or to the Benefice Vicar:

Rev. Derek Chandler, St Barnabas Vicarage, 20 St Barnabas Rd, Emmer Green, RG4 8RA

or to another appropriate officer.

The Church meets for worship at Caversham Park Primary School, Queensway, Caversham, READING, RG4 6RP. Correspondence should **not** be sent to the School.

1.4 Ecumenical Church Council

The members of the Ecumenical Church Council are the Trustees of the Church. The members during 2015 are:

Name	Capacity	Notes
The Reverend Derek Chandler*	Vicar of St Barnabas, Emmer Green with Caversham Park	Chair of PCC (ex-officio member) and ECC
Dr Alison Johnston*	Secretary	Elected (2011 up to 5yr term). Deanery Synod member, elected up to 2017. Diocesan Synod member.
Dorothy Abrey*	Churchwarden	Elected (2015, up to 1yr term)
Robert Dimmick*	Elected member	Deanery Synod member – elected up to 2017
Anthony Champion*	Elected member	On PCC and ECC
Stephen Raybould*	Elected member	On PCC and ECC
Rosemarie King	Treasurer	Non-Voting member of the Council
	Appointed external member	

Also invited to meetings:

Louise Cole	Churches Together in Berkshire
James Peddle	Representing Methodist Church
Richard Cocks	Churches Together in Berkshire

* These members also form the Parochial Church Council of the Parish of Caversham Park. The Chairman of the PCC is the Vicar, and the Vice-Chairman is the Chairman of the ECC. Note: No Vice Chair was appointed during 2015 due to lack of PCC members, this post was taken by the Vicar by default.

2.0 Structure, governance and management

2.1 Governing foundation

The Church is a Local Ecumenical Partnership of

- the Church of England (Reading Deanery, Diocese of Oxford)
- the Baptist Church (Southern Counties Baptist Association)
- the Methodist Church (Basingstoke and Reading Circuit) and
- the United Reformed Church (Wessex Synod).

The Sponsoring Body of the Church is Churches Together in Berkshire.

The Church is an unincorporated association governed by a Constitution signed on 9 January 2000, replacing an earlier constitution dated 6 January 1991.

Under paragraph 7 of the constitution, "The Ecumenical Church Council (ECC hereinafter) shall be deemed to be a meeting of the Anglican Parochial Church Council, Methodist Church Council, Baptist and United Reformed Church Elders".

For Anglican purposes, Caversham Park is a parish within the benefice of St Barnabas, Emmer Green with Caversham Park. For the avoidance of doubt, the Parish Meeting has resolved to form a PCC for the parish comprising all the members of the ECC who are qualified for membership of the PCC (at present, all of them). The PCC meets only for formal purposes and (if required) to endorse decisions relating to any investments held by it on behalf of the ECC; at present there are no such investments.

2.2 Appointment and election of Trustees

The members of the ECC are:

- The authorised Ministers and elders of each denomination (including lay ministers and churchwardens).
- Up to 12 members elected by the Annual Meeting of the Church, retiring after three years (subject to special provision for the Secretary and the Treasurer and those who would otherwise be the only representative of a denomination to serve longer if necessary).
- Co-opted members.

Additionally, external representatives from Churches Together in Berkshire and from those denominations wishing to send representatives are invited to attend meetings of the ECC.

3.0 Vision, Worship and Ministry

The Church adopted the following Vision Statement in May 2007:

"We are a Church wanting to be

- A community in tune with God, and growing in Him
- Channels of God's love, sharing and providing a base for friendship and care
- Encouraging, empowering and supporting the gifts of others by word and deed
- Proclaiming the Good News of Jesus Christ and His love to the people of Caversham Park, inviting them to join with us in new beginnings in Him
- Working with and serving the community."

The Church holds services every Sunday at 11 am at Caversham Park Primary School. The form of service is determined by the Minister or other worship leader, who will generally follow the requirements or practices of his or her own denomination. Usually, Holy Communion is celebrated on the first, third and fifth Sundays of each month, and a non-Eucharistic service occurs on the other Sundays. Holy Communion is held each Wednesday morning in different church members' homes. On special occasions additional services are held either at the school, St Barnabas or elsewhere.

The ministerial team for 2015 included:

The Reverend Derek Chandler, Vicar of St Barnabas, Emmer Green with Caversham Park
Dr Alison Johnston, in training and discernment for Ordained Ministry
Licensed by the Bishop of Reading as a lay preacher and for Communion-by-extension.
Robert Dimmick, licensed by the Bishop of Reading as a lay preacher.

We also have assistance from our retired ministry team members, whose assistance is greatly appreciated:

The Reverend Margaret Dimmick, Now on PTO
Mrs Paula Andrews, Now on PTO

Other ministers and lay leaders from churches in the area also lead services and preach occasionally. We have two bible study groups which meet each week, and church members also take part in ecumenical Lent groups.

3.1 Public Benefit

The Church Council is aware of the guidance of the Charity Commission in respect of public benefit, particularly its document "The Advancement of Religion for the Public Benefit" http://www.charity-commission.gov.uk/charity_requirements_guidance/charity_essentials/public_benefit/pbreligion.aspx, and has had due regard to this guidance. The Council believes that, by fulfilling its responsibility to work with the Ministry Team and other local Churches, and to co-operate in all matters of concern and importance for the promotion of the whole mission of the Church, pastoral, evangelistic, social and ecumenical, it provides a benefit to the public by:

- Providing resources and facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers;
- Prompting Christian values, and service by members of the Church to their community, to the benefit of individuals and society as a whole.

This benefit is provided principally to residents of the ecclesiastical parish of Caversham Park, and also to others in the surrounding area who choose to take part in the worship and other work of the Church.

4.0 Achievements and performance

4.1 Anglican Incumbent's Report – Reverend Derek Chandler

Caversham Park Church LEP continues to maintain a number of activities whilst also exploring new areas of mission and ministry, which for a church of its size, is highly commendable to all involved.

Rev. Ali Boulton, a Baptist minister and mission facilitator, made a number of visits in the spring and early summer of 2015 which culminated in an open meeting in St. Barnabas Church which was opened to the benefice to attend. Ali explored with us what mission might look like in Caversham Park and what it might mean to engage with a mission enabler.

The conversations with Rev. Ali Boulton were then incorporated into a wider and longer exploration process called 'Partnership for Missional Church'. PMC is a 3-5 year pilot project which the Bishop of Reading has invited a number of Anglican churches across the Berkshire Archdeaconry to engage in. The process has so far been well received in the church and community and a steering group across the benefice has implemented PMC so far. The next stage will involve the church councils of participating churches and encourage dialogue amongst them on mission. In relation to this the partnership between Caversham Park Church and St. Barnabas Church continues with combined services and various other events.

In November the church office was opened at the Milestone Community Centre by the Bishop of Buckingham and the Mayor of Reading. This was a wonderful celebration and those who run the office are providing a practical interface between the church and the community. I would like to thank them and everyone who helped to get the office established. Encouraging links are being forged in many ways, and on a personal note I make a visit to Bubbles Pre-School group every other week to tell stories and sing songs – 'Jack of all trades and master of none' as they say!

I would like to thank all those who maintain the activities, ministry, and mission of the church. Especially I would like to thank our churchwarden, Dorothy Abrey, for her sterling work. The other members of the church council deserve our thanks, Robert Dimmick, Tony Champion, Alison, Johnston, Stephen Reybould, for their continuing commitment. Supporting them are James Peddle (Methodist representative and chairperson for PMC in this benefice), Louise Cole (County Ecumenical Officer), and Rosemary King as acting treasurer and member of Grace Church. And finally those who exercise a locally based authorised ministry within the church, Rev. Margaret Dimmick as retired assistant priest, and Robert Dimmick and Alison Johnston as Licensed Local Preachers. I am sorry if I have not been able to include everyone in this paragraph but I think I can say we all appreciate the efforts of those named and unnamed!

It continues to be a privilege to serve the church and the parish of Caversham Park as the Anglican incumbent. We look forward to another year of fresh possibilities together. We need only remember that when we walk into what feels like the unknown, God is always there before us and He is our constant guide and companion on the journey ahead.

4.2 Church Wardens Report on Ministry

When I realised that I was the lone churchwarden for the coming year, 2015/16, I thought it was going to be a very daunting and stressful year. However, thanks to the support of Derek, the rest of the PCC, the congregation and John who has allowed me to let off steam on several occasions, it has not proved as difficult as I thought it would. Thank you everyone.

The major undertaking of the year has been our involvement in the PMC process together with St. Barnabas. As a congregation you may not feel much has happened as this first year has been described as one of listening in order to establish who we really are as a church, how we really see ourselves and how the community around us see us as a church. I was delighted by the way in which the congregation embraced the writing of the timeline and also the involvement in dwelling in the word. The word of God is, after all our guide for daily living as Christians. The appointment of a mission enabler links in with PMC so it has not been forgotten. Indeed questions asked recently within the community as part of the PMC process have given us a far better basis upon which to write the job description than we had before, so it was good that we waited.

Probably the highlight of the year was the opening of the office at the Milestone by Alan Wilson, the Bishop of Buckingham, with the mayor of Reading also in attendance. The children from Bubbles pre-school entertained us very well and a good gathering from C.P. church and other churches enjoyed a splendid buffet lunch. Thank you to everyone who was involved in that. The atmosphere was really good and since then the office has been "manned" regularly several times a week. The parents and children from the pre-school are getting to know us and are keen for us to join with them more. The office has been used for a daytime Lent group when 6 of us cram into a very small space to study *Fleeting Shadows* based on Psalm 23.

Our Sunday services have continued to offer a wide range of preachers and styles of worship and the "bring and share" lunches are well supported.

We were all saddened by the death of one of our faithful members, Joyce Green, after many years of ill health. She was faithfully cared for by church members and spent her final days in Abbeycrest.

Our carol service was a bit different this year as it took the form of Songs of Praise for Christmas. Carols at the Milestone centre was better this year as the folding screen between the bar and the function room stayed open and the television was off. Also at Christmas a group of us gave out candles and a scripture message to shoppers at Budgen's shops. We had several interesting conversations with the folk we met. Mini eggs and a message for Easter will have been given out by the time you read this.

The fortnightly prayer meeting on a Saturday morning is now an established part of our church life. We developed one of these morning meetings into a prayer walk around a small part of the village. Watch the notice sheet, there will be more prayer walks.

The Book group has continued to work its way through various books of the bible, latterly the book of Acts. It is a very informal group and anyone is welcome to attend. We will continue to discuss the book of Acts after Easter but during Lent we have been looking at "Magnificent Jesus"

Jesus is magnificent and within the PMC process we are at the stage of celebrating that fact, the fact that Jesus is with us and is working in our lives every day, in the big things and the small things so I ask you to stay with me as we continue to explore this wonderful journey of faith.

Midweek Communion whilst not having vast numerical support is a vital tool in the Churches armoury. People in prayer, notwithstanding great numbers, radiate out support of immense strength and power to members of the Church wherever their need, or just a blessing for those named. Radiating out to the wider community through the power of the Holy Spirit. We are grateful to all who open up their homes to host.

“The Book Group” meeting each Monday evening at Christine’s home ticks all the boxes. Spiritual? Yes. Social? Yes. Good Fellowship? Without any doubt flexible? Always. At the time of writing this report it is a “Lent” group following the syllabus. So a big Thank you to Christine Dorothy and Sarah.

Unseen Work. The Church Secretary’s tasks are ongoing. As is that, of the Treasurer. Both are vital to the well running of our organization.

We are very fortunate that Alison’s work takes her into the field of IT, and she brings all of this to the fore in our communication’s set up. The maintenance of the website and PA equipment. Alison is now well known in many local services into which she takes CPVC.

Rosemarie King is our new Treasurer, whom we welcome into our Church family to look after our finances and to keep us abreast of our financial wellbeing. Using her skills from her working life brings financial knowledge to support the work of God, in our Church and our area of work on CPV. Rosemarie is a member of Grace Church, living on CPV with her husband Nick. She has two lovely daughters.

There are many jobs being carried out within our Church that go on every day. A telephone call here, a visit there, a prayer when a potential need is identified. A loaf cake given as gesture of love & concern. Providing transport, or just giving a word of help or advice. Visiting when folk are poorly, shopping for others when they cannot get out. It is all part of the pastoral care, and the Wardens thank everybody who continuously keep an eye on those who may from time to time need a helping hand.

4.3 Partnership for Missional Church (PMC)

Earlier in 2015 we began more formal meetings in regards to the Partnership for Missional Church scheme (PMC) that we were invited to join by our Bishop (+Andrew). After the initial meetings it became clear that PMC was the way forward for our Church and closely followed our mission action plan that we had spent a long time researching and compiling. Not only did we agree to follow this but also our sister church St Barnabas, plus, the three Anglican churches from Caversham Thames group and the two Methodist churches from Caversham. During a PMC steering group meeting between St Barnabas and Caversham Park in the middle of the year we decided the PMC benefice steering group needed a chair person and James Peddle our Methodist circuit representative was duly elected as our chair. So what is it?

PMC is a process of helping us come back to our core values of the Christian faith and re-enabling us to be more missional. It is far more than just doing more social service activities or increasing the membership of our church. As being missional affects everything that our church does and is. “Missional” describes the character of our church.

For Caversham Park Church we look for how God is in mission in our village and the world today, in light of how we have known God has worked with us in the past, especially through Jesus Christ. For we as Caversham Park Church choose to join God in that mission in the world, and to let God call us and send us in that mission.

For we at Caversham Park Church know that, part of our calling is to provide for our village community and the world a glimpse of God's future, to be a sign of God's reign.

A key part of Partnership for Missional Church is "Dwelling in the Word". When we gather together we will begin each time by Dwelling in the Word. As we journey in PMC we encourage each other to think about where Dwelling in the Word could happen here in Caversham Park. There is much evidence that those who Dwell together regularly gain most from the process and are most transformed over many years. How we Dwell is deceptively simple and is focused on hearing God speak through the Scriptures to each other by His Spirit.

We began the process by introducing specific instruction from Jesus in the form of the passage "Luke 10:1-12" and as we progress we will introduce another passage "Philippians 1:27-2:5-11" (Dwelling in the Word in Corporate Spiritual Discernment), in addition Alison has been providing additional weekly passages to read within our notices for discussion, these passages cover the themes of the Unity of God, The unity of God's people, Christ's work in bringing us into unity, the Spirit's gifts of unity and recognising that we belong together. So how have we done so far?

The process takes us through four main phases:

- 1) Discovering your Partners
- 2) Missional Experimenting
- 3) Visioning for Embodiment
- 4) Learning a Growing

We are currently at phase 1, where we have completed our congregational questioning and then followed on with our Community questioning and time line in which a good number of our members took part. We now await our external report due in the 2nd quarter of 2016 from a central team accessing the questioning feedback.

In June 2016 we will have a major collective group meeting of all the churches involved in Reading and Caversham with PMC, which will include both your PMC steering team and PCC/ECC. This will help us build upon what we have so far and give guidance to how we move through the next phase (Phase 2). This will be exciting for all of us here at Caversham Park.

We will not cover the detail of each process in this report as that will be explained in the various meetings we have as a benefice or within our own meetings/services throughout the year.

This is a brief overview of our transformation to Missional church so far and the outlook for the future in engaging the Lords work is exciting. Are you not involved yet – why not? Speak to one of your Ministry team or PMC Steering team for info on how you can be more involved collectively.

PMC Steering team members for Caversham Park are: Dr Alison Johnston, Dorothy Abrey, Christine Viney.

4.4 Attendance at Services

The average recorded weekly attendance during 2015 was:

	2012		2013		2014		2015	
	Adults	Children	Adults	Children	Adults	Children	Adults	Children
Sunday and festival Communion services	30.0	0.3	34.2	0.93	29.68	.29	23.39	0
Number of communicants	28.7	0.48	31.75	0.2	28.08	.166	23.39	0
Other Sunday services	30.0	0.48	31.25	0.625	27.88	.148	23.94	0.05
Wednesday house Communion services	6.8	0	3.62	0	7.43	0	7.02	0
Sick Communion in individual houses	6	0	1.13	0	0	0	0	0
Other events (Office Opening)								35
Good Friday worship	7	0	At St Barnabas		At St Barnabas		At St Barnabas	
Hymnz and Cakes (Milestone)	14	1	22	1.25	0	0	0	0
Prayer Breakfast (Milestone)			4.2	0	4.2	0	4.4	0
Carol at Milestone	0	0	23	3	15	6	22	5
Christmas Eve Midnight	13	0	At St Barnabas		At St Barnabas		At St Barnabas	
Christmas Morning Worship	20	1	23	1	16	0	24	0

Attendance: We do need to increase our numbers (and income) in order to be able to offer a full ministry to our community in the long term. We have begun a program for this by rejuvenating our outreach programs and fundraising activities to enhance our position in the community and attract new members but much more input is required as this is just a start. Due to the current low attendance on some special service days, these services are now done as a joint Benefice service at St Barnabas.

4.5 Outreach and mission activities

During the past year, we have been active with various activities within our community in Caversham Park Village.

4.5.1 Out and about in the Village

A Christmas we spent a couple of hours outside Budgen's giving out candles and a short scripture message. We did this again at Easter but this time we gave out Small Chocolate eggs along with a short message for Easter.

Earlier in the year we tried a prayer Walk around the village which was very enriching, everyone enjoyed and we agreed this would be done again shortly.

4.5.2 Prayer Breakfast

Our bi-weekly prayer breakfast meeting at the Milestone on Saturday mornings (8am to 9am) are regularly attended. This meeting consists of a 30 minute prayer session followed by a bacon role with tea and Coffee and a good natter. Generally led by Alison.

4.5.3 Bible Study and Prayer

Our two Bible study groups continue, one in the evening and one during the day. Those attending the day time group come from several different churches and is mainly Methodist based study – all are welcome. Those joining the Monday evening Book Club will find that it ventures to interpret the Bible with the Bible through deep discussion and sharing what God say's about the passage. There is always room for others to join these groups and they are advertised on the weekly notice sheet and on the Church web site.

"Bring and share a pot of prayer" This is a short informal time of prayer after the morning service. The number attending have been encouraging and is a continuing feature in our calendar.

4.5.4 Services

We continue to have a good ecumenical mix amongst those taking services for us. For Holy week 2014 we shared together in an Agape meal at St Barnabas on the Wednesday evening, followed on Thursday with a foot washing and communion service at St Barnabas, a Good Friday service was held at St Barnabas led by David.

This year we continued to hold our joint benefice services (4 per year) alternating between St Barnabas and here at Caversham Park. This helps solidify our closer working relationship with St Barnabas and very successful they are.

Monthly bring and share lunches are a firmly established part of our activities. These are held on the fourth Sunday in the month after the morning service. The variety of food is amazing and the attendance usually between sixteen and twenty plus.

House communion on a Wednesday is also a regular feature. We are grateful to those who host this week by week and to those who come to celebrate for us.

4.5.5 Website

Our website: This is our window to the world. This lets visitors know what we do and what we stand for, additionally it helps people wishing to move to the area or visit, know when we meet and where. This is generally a continual work in progress. However, we have outgrown the current format and needs to be more flexible for nominated people to update regularly without any need in knowledge of webpage programming (A requirement of our MAP). Work on this has begun and progress can be seen on the new site on the temporary URL ww2.cpvc.org.uk. Input from members is most welcome for new ideas to add and continual material for updates such as the daily and intercession prayers, events, news items, family announcements and testimonials etc is greatly appreciated.

We currently have four domain names on the web upon which upon which our main website can be found. These are:

www.cavershamparkvillagechurch.com

www.cpvc.org.uk

www.cavershamparkchurch.com

www.cavershamparkchurch.org.uk

Anyone wishing to request the use of a church e-mail address may do so and the format will be "(your-name)@cpvc.org.uk", you can access it anywhere in the world on a PC/Tablet or mobile device. Our benefice sister church can be found on the following URL www.saintbarnabas.org.uk.

Find us also on Facebook.

4.6 Health and Safety; Safeguarding children and vulnerable adults

Alison Johnston is our Health and Safety Officer. We also have a safeguarding policy including children and vulnerable adults, managed by Alison and working as the safeguarding Officer for 2015 in relation to our Sunday activities, Alison helps manage those who require DBS checks along with Bill at St Barnabas. As we

expand/revise our outreach programs and fundraising activities a situation may arise where we will need to increase DBS (Disclosure and Barring Service) clearance for additional members covering future events, currently all ministry team members and the Church warden hold these certificates. A few Church members hold a food hygiene certificate.

4.7 Charitable Grants Committee

This committee (approx. 6 persons, which may include members who are not members of the ECC) are appointed each year at the AGM. This committee will recommend grants to be awarded each year and how much from the available "Charitable Grants Fund" as specified by the Treasurer after the annual budget is approved. During 2015 there were insufficient members to take up this important role. Therefore this role was passed to Church Council who agreed the Charity distribution this year. A new committee needs to be assembled at the next AGM.

5.0 Plans for future periods

Our long-term plan is to witness to Christ in our area as effectively as possible, to make new disciples who will follow Him and join us in our journey with God and service for Him in Caversham Park. We hope this will lead to growth in the church and secure our longer-term future.

We will carry out this plan by developing new activities particularly for outreach to the community, and to raise public awareness of our existence and work, and to continue to develop outreach in the community.

The Church intends to adopt the standard Constitution for single-congregation LEPs recommended by the Charity Commission and Churches Together in England, together with associated documents to ensure that we continue to operate in an appropriate way for our own circumstances. This is awaiting resolution of some queries from the Diocese of Oxford, which we expect will be complete during 2016, but so far there is no change to the current status.

6.0 THE FINANCIAL STATEMENTS

CAVERSHAM PARK CHURCH - Local Ecumenical Partnership

STATEMENT OF FINANCIAL ACTIVITIES						
For the 12 months ended 31st December 2015						
	Notes	Unrestricted	Restricted	TOTAL FUNDS		Difference
		Funds	Funds	2015	2014	15 on 14
		£	£	£	£	£
INCOMING RESOURCES						
Incoming resources from donors	6.1.2a	11,633	0	11,633	14,415	(2,782)
Other voluntary incoming resources	6.1.2b	61	55	116	176	(60)
Income from ancillary trading	6.1.2c	663	0	663	389	274
Other incoming Resources	6.1.2d	0	0	0	0	0
Income from Investments	6.1.2e	1,097	0	1,097	1,167	(70)
TOTAL INCOMING RESOURCES		13,454	55	13,509	16,147	(2,638)
RESOURCES USED						
Grants	6.1.3a	(284)	(55)	(339)	(1,420)	1,081
Activities directly relating to the work of the Church	6.1.3b	(13,977)	0	(13,977)	(10,221)	(3,756)
Mission Work	6.1.3c	(576)	0	(576)	(501)	(75)
Church management and administration	6.1.3d	(1,530)	0	(1,530)	(1,784)	253
TOTAL RESOURCES USED		(16,368)	(55)	(16,423)	(13,926)	(2,497)
NET INCOMING/(OUTGOING) RESOURCES		(2,914)	0	(2,914)	2,221	(5,135)
Balances brought forward at 1/1/15 (14)		76,404	0	76,404	74,183	2,221
Balances carried forward at 31/12/15 (14)		73,490	0	73,490	76,404	(2,914)

BALANCE SHEET AS AT 31ST DECEMBER 2015				
	Notes	TOTAL FUNDS		Difference
		2015	2014	15 on 14
		£	£	£
FIXED ASSETS				
Tangible	6.1.4	2	2	0
Investments		0	0	0
TOTAL FIXED ASSETS		2	2	0
CURRENT ASSETS				
Short term deposits	6.1.5a	60,994	69,906	(8,912)
Sundry Debtors	6.1.5b	8,234	6,579	1,655
Current Account	6.1.5c	4,820	1,226	3,594
Longer term deposits	6.1.5d	0	0	0
TOTAL CURRENT ASSETS		74,047	77,711	(3,663)
LIABILITIES				
Amounts falling due within one year	6.1.6	(560)	(1,309)	749
NET CURRENT ASSETS		73,488	76,402	(2,914)
NET ASSETS(FIXED & CURRENT)	6.1.7	73,490	76,404	(2,914)
FUNDS	6.1.8			
Unrestricted		73,490	76,404	(2,914)
Restricted		0	0	0
TOTAL FUNDS		73,490	76,404	(2,914)

6.1 CAVERSHAM PARK CHURCH – Notes to the Financial Statements

For the 12 months ended 31st December 2015

Changes from last year are side-lined on the left thus.

6.1.1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the requirements of the Church of England as defined in the Church Accounting Regulations, 2006, which require compliance with the Charities Statement of Recommended Practice 2005. The Baptist, Methodist and United Reformed

Churches also require statements in accordance with this SORP. They are also in accordance with the charities act 2011.

The financial statements have been prepared under the historical cost convention.

a) Funds

The funds of the Church, over which the Church Council has ultimate responsibility, have to be classified as either "Unrestricted" or "Restricted". "Unrestricted" are those funds that the Church Council can use for whatever purpose is agreed by it to carry out the ministry and administration. "Restricted" funds have a specific purpose and can only be used by agreement of the special committees controlling the funds in accordance with their constitutions.

The "unrestricted" funds of the Church, at 31st December 2015, are:

- 1) The General Fund, for all ordinary income and expenditure
- 2) The "Charity Giving" fund, which is credited with a proportion (in 2015, 10%) of all incoming resources from donors, and debited with the amounts given by the Church to other charities.

The "restricted" funds of the Church, at 31st December 2015, are:

- 1) The "restricted" funds of the Church now consist only of the proceeds of any collections for special purposes from the congregation. As these are usually remitted within a few weeks, there are normally no balances in such funds at the end of a year.
- 2) The Church formerly held other restricted funds but these have now been exhausted.

The Church's funds, both unrestricted and restricted, are held in:

- 1) The main current account with the National Westminster Bank, which earns no interest on credit balances (although a linked savings account is available, which does pay interest)
- 2) The deposit account with the Central Board of Finance of the Church of England (CBF). This earns interest at a higher rate, which is credited to the main current account.
- 3) Other short and medium term investments, including fixed rate deposits for a fixed term planned to mature shortly before the funds are expected to be required for current use.

b) Incoming resources

All incoming resources are only recognised when received by the Church Council, with the following exceptions:

1. Interest on fixed-rate deposit accounts earned up to 31 December but not yet credited
2. Gift Aid tax refunds and Gift Aid Small Donations Scheme top-up payments due on donations received during the year, but not yet paid by HMRC (whether or not a claim has been submitted at 31 December).

c) Resources used

All resources used are accounted for when the liability arises. Any unpaid liability, at the year end, is included in the Balance Sheet as a creditor. No accrual is made for telephone rental paid in advance or for the unexpired insurance premiums.

d) Fixed Assets

Any equipment, used by the Church, is depreciated on a straight line basis over the likely life of that asset, usually four years.

Any item costing less than £500 will be charged to resources used in the year of purchase.

Software is depreciated only when purchased together with a computer.

e) Current Assets

Any cash in hand or on deposit at a bank will be included. Any incoming resource, known to be committed by a third party, but not received at year end, is included as a debtor.

6.1.2 INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS		Difference 15 on 14 £
			2015	2014	
			£	£	
6.1.2a Incoming resources from donors					
Planned giving:					
Gift Aid	7,753		7,753	8,687	(934)
Non-GA giving qualifying for GASDS	294		294	671	(378)
Ordinary Collections	1,572		1,572	1,928	(356)
House Communion and other cash gifts not in comm bdg	102		102	285	(183)
Gift Aid and GASDS payments	1,843		1,843	2,794	(952)
Donations not qualifying for Gift Aid or top-up (note 6.11.f)	70	0	70	50	20
Legacies	0	0	0	0	0
	11,633	0	11,633	14415.28	-2781.86
6.1.2b Other voluntary incoming resources					
Grants	0		0	0	0
Donations, appeals, fundraising etc.	0	55	55	85	(30)
Friday Tea Break	0		0	0	0
Social, Coffee & Lunches	61		61	91	(30)
	61	55	116	176	(60)
6.1.2c Income from charitable and ancillary trading					
Refunds from other organisations	0		0	0	0
Ancillary trading	0		0	0	0
Fees	663		663	389	274
	663	0	663	389	274
6.1.2d Other ordinary income resources					
Insurance claims	0	0	0	0	0
	0	0	0	0	0
6.1.2e Income from investments					
Bank & Deposit Interest - General funds	1,097		1,097	1,167	(70)
	1,097	0	1,097	1,167	(70)
TOTAL INCOMING RESOURCES	13453.97	55	13508.97	16146.79	-2637.82

6.1.3 RESOURCES USED		Unrestricted Funds	Restricted Funds	TOTAL FUNDS		Difference 15 on 14
				2015	2014	
		£	£	£	£	£
6.1.3a	<i>Grants</i>					
	Missionary & Charitable Giving:					
	Local, Home & Overseas based on church income	(284)		(284)	(1,250)	966
	Local, Home & Overseas additional	0		0	(85)	85
	Special collections donations		(55)	(55)	(85)	30
		(284)	(55)	(339)	(1,420)	1,081
6.1.3b	<i>Activities directly relating to the work of the Church</i>					
	Ministry Assemblies & Conferences :	(85)		(85)	(300)	215
	Anglican diocesan quota	(1,127)		(1,127)	(1,121)	(7)
	St Barnabas Voluntary donation	(4,500)		(4,500)	0	(4,500)
	Other denominations	(3,772)		(3,772)	(3,900)	128
	Ministers Expenses	(6)		(6)	(32)	26
	Visiting Ministers Exs/Preaching Fees	(15)		(15)	0	(15)
	School Rent-Church Services	(3,556)		(3,556)	(3,791)	235
	Equipment & Associated Consumables	(531)		(531)	(335)	(196)
	Pulpit Supplies	(22)		(22)	(22)	0
	Training	0		0	0	0
	Sunday Circle	0		0	0	0
	Social, Coffee & Lunches	(14)		(14)	(346)	332
	Fundraising Costs	0		0	0	0
	Fees paid to Diocese	(350)		(350)	(375)	25
		(13,977)	0	(13,997)	(10,221)	(3,756)
6.1.3c	Mission Work	(576)	0	(576)	(501)	(75)
		(576)	0	(576)	(501)	(75)
6.1.3d	Church Management & Administration Stationery, Postage & General Admin	(43)		(43)	(28)	(15)

Continued...

6.1.3d Office Rent	(679)		(679)	0	(679)
Equipment and software	(124)		(124)	(502)	378
Insurance	(255)		(255)	(249)	(6)
Subscriptions	(254)		(254)	(222)	(32)
Copyright	(176)		(176)	(171)	(5)
	0		0	(370)	370
Governance costs: AGM, Independent Examiner	0		0	(242)	242
	(1,530)	0	(1,530)	(1,784)	253
TOTAL RESOURCES USED	(16,368)	(55)	(16,423)	(12,926)	(2,497)

6.1.4 FIXED ASSETS FOR USE BY THE CHURCH COUNCIL

<i>Tangible Fixed Assets</i>		Sound	Projector			Total
Gross book value	at 31/12/14	559	1,568			2,127
Additions		0	0			0
	at 31/12/15	559	1,568			2,127
Depreciation	at 31/12/14	558	1,567			2,125
Charge for year		0	0			0
	at 31/12/15	558	1,567			2,125
Net Book Value	at 31/12/14	1	1			2
	at 31/12/15	1	1			2

6.1.5 CURRENT ASSETS

		Unrestricted Funds	Restricted Funds	TOTAL FUNDS		Difference
				2015	2014	15 on 14
<i>Falling due within one year</i>		£	£	£	£	£
6.1.5a	<u>Short term deposits</u>					
	General fund on deposit CBF	215		215	4,215	(4,000)
	Julian Hodge Bank 2 Year Bond	35,244		35,244	34,621	623
	Ecology BS Earthsaver Bond	25,534		25,534	31,070	(5,535)
	Total on deposit	60,994	0	60,994	69,906	(8,912)
6.1.5b	<u>Sundry Debtors</u>					
	Payments in advance and cash in hand	591	0	591	266	325
	Accrued interest on deposits	0	0	0	512	(512)
	Gift Aid tax refund and GASDS top-up due	7,643	0	7,643	5,800	1,843
		8,234	0	8,234	6,579	1655.16
6.1.5c	<u>Current account</u>					
	General Fund	4,100		4,100	1,201	2,899
	Charity Giving Fund	720		720	25	695
	Total current account balance	4,820	0	4,820	1,226	3,594
	<i>Total assets falling due within one year</i>	74,047	0	74,047	77,711	(3,663)
6.1.5d	<i>Falling due at later dates (NONE)</i>					0
	<i>Total longer-term assets</i>	0	0	0	0	0
	TOTAL CURRENT ASSETS	74,047	0	74,047	77,710.52	(3,663)

6.1.6 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS		Difference 15 on 14
			2015	2014	
	£	£	£	£	£
Uncleared cheques	(560)	0	(560)	(1,309)	749
Sundry Creditors	0	0	0	0	0
Total Creditors	(560)	0	(560)	(1,309)	749

6.1.7 NET ASSETS

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS		Difference 15 on 14
			2015	2014	
	£	£	£	£	£
Fixed assets (note 6.11.4)	2		2	2	0
Current assets (note 6.11.5)	74,047	0	74,047	77,711	(3,663)
Liabilities (note 6.11.6)	(560)	0	(560)	(1,309)	749
TOTAL FUNDS (cf note 6.11.8e)	73,490	0	73,490	76,404	(2,914)

6.1.8 ANALYSIS OF NET ASSETS BY FUND

	Unrestricted Funds	Restricted Funds	TOTAL FUNDS		Difference 15 on 14
			2015	2014	
	£	£	£	£	£
<i>6.1.8a General Fund</i>					
Fixed assets	2		2	2	0
Deposit account	215		215	4,215	(4,000)
Julian Hodge Bank 1 Year Bond	35,244		35,244	34,621	623
Ecology BS Earthsaver Bond	25,534		25,534	31,070	(5,535)
Sundry debtors	8,234		8,234	6,579	1,655
Current account	4,100		4,100	1,201	2,899
Total assets	73,330		73,330	77,688	(4,358)
Liabilities	(560)		(560)	(1,309)	749
Net assets	72,770		72,770	76,379	(3,609)
<i>6.1.8b Charity Giving Fund</i>					
- Current account	720	0	720	25	695
<i>6.1.8e TOTAL FUNDS</i> (cf note 7)	73,490	0	73,490	76,404	(2,914)